

**Addendum No. 1 to IFB 16-58**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding **IFB 16-58, HVAC PM, Repairs, Controls, All City Buildings**

From: Alex Nosnik, Assistant Director, Purchasing

Date: January 29, 2016

Re: Answers to Questions, Clarification on Spec, Addition of Exhibit 3

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**X**

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Name of Authorized Signatory  
Title of Authorized Signatory

**Reminder of Due Date of IFB: Bids are due on 2/04/16 at 11 am.**

**The purpose of this Addendum is the following:**

- 1) To provide answers to questions (below)**
- 2) All bidders must be able to provide 100% of the services noted in Section II of this IFB.**  
The prime contractor would be wholly responsible for the entire specifications. If the prime contractor wishes to subcontract, the City requires that all proposed subcontractors be listed on a separate page (along with contact information and references for each proposed subcontractor) *and included in the sealed bid.*
- 3) DELETE *Quality Requirement 3 (from IFB Section III):***  
“Will the vendor dedicate a minimum of 4 full time, on-site, competent servicemen to work only on the City’s systems? And, do these individuals have the technical expertise to maintain the mechanical, temperature control, and direct digital systems (per the

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specifications) for all of the City's systems, as well as associated pneumatic, electric, electronic and direct digital controls?"

### **AND REPLACE WITH:**

"Will the vendor dedicate a minimum of 3 full time, on-site, competent servicemen to work only on the City's systems? And, do these individuals have the technical expertise to maintain the mechanical, temperature control, and direct digital systems (per the specifications) for all of the City's systems, as well as associated pneumatic, electric, electronic and direct digital controls?"

#### **4) DELETE IFB Section II.I. Program Scope subsection 7 EQUIPMENT, subsubsection c:**

"c) Each bidder is required to provide temperature and direct digital (as applicable) controls service to the equipment listed in Exhibit 2 (equipment list to be used as reference only and may not be comprehensive). All building equipment will be included and a site visit is recommended. Software list to be used as reference only. All software will be included and a site visit is recommended."

### **AND REPLACE WITH:**

c) Each bidder is required to provide temperature and direct digital (as applicable) controls service to the equipment listed in **Exhibit 3** (equipment list to be used as reference only and may not be comprehensive). All building equipment will be included and a site visit is recommended. Software list to be used as reference only. All software will be included and a site visit is recommended."

#### **5) ADD Exhibit 3 (per above), which is now posted to City's purchasing webpage and is available by following this link:**

<https://drive.google.com/open?id=0B0a4AuYfYswcYlhZWXlTng4RVU>

### **Questions and Answers:**

**Q: Regarding Section II. Service Company Qualifications: are we able to subcontract any of the Honeywell Excel 5000 DDC System or exclude this part of the work from our bid?**

*A: All bidders must be able to provide 100% of the services noted in Section II of this IFB. The prime contractor would be wholly responsible for the entire specifications. If the prime contractor wishes to subcontract, this may only be done with full, prior, written approval by the City. Please see Section II.II.4, from the scope of services:*

#### ***"4. SUBCONTRACTING***

*Services that are to be provided should be performed by qualified and trained service personnel that are directly employed by the Service Company. Under no condition shall any work specified herein be subcontracted without the owner's permission."*